

VIRGINIA: A SPECIAL MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS
HELD IN THE GENERAL DISTRICT COURTROOM OF THE SURRY COUNTY
GOVERNMENT CENTER ON MONDAY, MARCH 9, 2015 AT 7:00P.M.

PRESENT: SUPERVISOR JUDY S. LYTTLE, CHAIR
SUPERVISOR JOHN M. SEWARD, VICE-CHAIR
SUPERVISOR ERNEST L. BLOUNT
SUPERVISOR KENNETH R. HOLMES

ABSENT:
SUPERVISOR GIRON R. WOODEN, SR.

ALSO

PRESENT: MR. TYRONE W. FRANKLIN, COUNTY ADMINISTRATOR
MR. BRENDAN HEFTY, HEFTY & WILEY, COUNTY ATTORNEY
MS. TERRI HALE, DIRECTOR OF FINANCE
MS. RHONDA L. RUSSELL, DIRECTOR OF PLANNING & COMMUNITY
DEVELOPMENT
MRS. DEBBIE J. NEE, COMMISSIONER OF THE REVENUE
MRS. VALERIE PIERCE, DIRECTOR, SURRY SOCIAL SERVICES
MR. ERVIN JONES, DIRECTOR, PARKS & RECREATION
MRS. BILLIE JEAN ELMER, UNIT DIRECTOR, COOPERATIVE EXTENSION

CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

The meeting was called to order by Chairperson Judy Lyttle who then asked for a moment of silence. Following the moment of silence, she asked those present to stand and say the pledge of allegiance.

CONSENT ITEMS

1. Approval of February 5, 2015 Minutes, Board of Supervisors
2. Approval of March 2015 Accounts Payable:

	Accounts Payable	Additional	Total
General Fund	\$124,982.60	\$86,096.62	\$211,079.22
Debt Service	\$0.00	\$333,829.69	\$333,829.69
Capital	\$0.00	\$4,305.00	\$4,305.00
Water & Sewer	\$16,433.85	\$35,630.27	\$52,064.12
CSA	\$0.00	\$14,422.00	\$14,422.00
Indoor Plumbing	\$0.00	\$0.00	\$0.00
Juror Payments	\$0.00	\$0.00	\$0.00
Totals	\$141,416.45	\$474,283.58	\$615,700.03

3. Appropriation Requests:

School System - March 2015	Instruction	\$1,250,000.00
	Admin./Health	\$85,000.00
	Pupil Transp.	\$100,000.00
	Operation/Maint.	\$175,000.00
	Food Serv.	\$55,000.00
	Debt Service	\$0.00
	Capital Projects	\$0.00
	Technology	\$10,000.00
	Total	\$1,675,000.00
<hr/> Dept. of Social Serv. - March 2015		<hr/> \$150,000.00

Supervisor Holmes made a motion that the Board approve the Consent Items as enumerated. Supervisor Seward seconded the motion. Supervisors Blount, Holmes, Lyttle and Seward voted affirmatively to approve the motion.

PROGRESS REPORTS

1. VDOT

No Report

2. Treasurer

A. Investment Letter

Chairman Lyttle read the Investment Letter provided by Mary H. Shaw, Treasurer, which stated that as of the February 5, 2015 meeting the County had \$24,358,675.88 in the LGIP Fund. Since that report, accrued interest for January 2015 in the amount of \$2,278.09 had increased that balance to \$24,360,953.97. Since the February 5, 2014 report, \$500,000.00 was transferred from LGIP to the General Fund leaving a balance in the LGIP of \$23,860,953.97. As of March 5, 2015 the County had \$24,368,888.55 in total investments, including one CD valued at \$507,934.58 which matures on January 18, 2016.

3. County Administration

A. Presentation: Projects Update

Mr. Brian Camden, Project Manager, provided the Board with updates relative to several projects within the County. Mr. Camden reported the following:

- The new boat ramp at Gray's Creek Marina has been completed and staff has conducted the final meeting with the Virginia

Department of Game and Inland Fisheries (VDGIF) and has been authorized to receive the \$100,000 reimbursement for the construction of the boat ramp.

- Surry County applied for a Tier 2 Boating Infrastructure Grant (BIG Grant) from the US Department of the Interior, Fish and Wildlife Service. Surry County requested funds to assist with the renovation and expansion of the Gray's Creek Marina. The total amount requested was \$1,392,985.00. The US Department of the Interior has approved the County's grant application for the full amount requested.
- The County has advertised a Request for Proposals (RFP) for an operator/lessee for the restaurant to be located at Gray's Creek Marina; proposals are due on May 15th.
- The designs for the renovation and addition to the restaurant building at Gray's Creek Marina are 95% complete. The County expects to advertise for construction bids by the middle of March with work being completed in early July.
- The designs for the renovation and addition for the Surry County Visitors Center are about 80% complete. Following their completion later this month, the County will advertise for bids and expect completion of the renovation project by the end of June.
- The designs for the Surry County Volunteer Rescue Squad facility are underway. Contractors are currently performing a geotechnical investigation at the location site prior to finalization of the designs.
- Several property owners along Gray's Creek had advocated the expansion of the No-Wake Zone. The Board was presented with two options for consideration. After brief discussion, the Board determined that the No-Wake Zone should remain as described in the County's newly adopted ordinance.

B. Presentation: Surry County Cooperative Extension

Mrs. Billie Jean Elmer, Unit Director of Surry County Cooperative Extension introduced Ms. Shevonne Newby as the new Family and Consumer Sciences Agent.

C. Approval of Contractor to Perform the General Reassessment

Ms. Terri Hale, Director of Finance and Information Technology, and Mrs. Debbie Nee, Commissioner of the Revenue, addressed the Board to inform that staff had issued a Request for Proposals (RFP) for the performance of a general reassessment to become effective January 1, 2016. The county received a proposal from Wingate Appraisal Service of Roanoke proposing to complete the 2016 reassessment at the following costs:

- \$24.00 per parcel, including data entry, if new real estate software is NOT purchased
- \$25.00 per parcel, including data entry, if new real estate software IS purchased
- \$12 per mobile home

Ms. Hale, further informed that the current real estate assessment software is obsolete and is no longer supported. The commissioner is currently researching updated software and it is anticipated that the cost of new software will be included in the FY16 Capital Improvements Plan (CIP). Based on the proposed fees, the total cost of the reassessment would range from \$155,280 to \$161,550. The higher amount will be included in the FY16 draft budget.

Following a brief discussion, Supervisor Seward made a motion that the Board authorize the County Administrator to negotiate and execute a contract in the amount of \$161,550 with Wingate Appraisal Service to perform the general reassessment that will become effective January 1, 2016. The motion was seconded by Supervisor Holmes and unanimously approved.

D. Request for Public Hearing for the Lebanon Road Comprehensive Improvement Grant

Ms. Rhonda Russell, Director of Planning and Community Development addressed the Board to request that the consider the advertisement and scheduling of a public hearing to receive public comments regarding a proposed Virginia Department of Housing and Community Development Comprehensive Improvement Grant application for the Lebanon Road community on Thursday, March 19, 2015 at 7:00pm in the General District Courtroom.

Supervisor Holmes made a motion that the Board advertise and schedule a public hearing as requested on Thursday, March 19, 2015. The motion was seconded by Supervisor Seward and met with unanimous approval.

E. Proposed Surry Farmers Market

Ms. Pat Bernshausen, Surry County DMO, addressed the Board to provide information relative to the proposed Surry Farmers Market. Ms. Bernshausen informed that the Market was designed to complement the County's rich agricultural history and heritage and provide area producers an avenue to market their agricultural products. The Market would also meet a need of the community to provide access to nutritional, fresh, and locally grown food products to all of Surry's citizens in the absence of a traditional grocery. Ms.

Bernshausen further informed that the Market would take place on County-owned property just across School Street on Friday afternoons beginning May 1st through November 20th from 4:00-7:00pm, and would accept SNAP/Credit/Debit Cards as payment.

Mr. Ervin Jones, Director of Surry County Parks & Recreation, provided the Board with additional information relative to his department's support of the proposed farmers market.

Following a lengthy discussion, Supervisor Seward made a motion that the Board approve the establishment of The Surry Farmers Market as presented and authorize the County Administrator to direct activities necessary to the administration of the Market to include advertisement of a Market Manager. Supervisor Holmes seconded the motion; Supervisors Blount, Seward and Holmes voted affirmatively, Supervisor Lyttle voted against the motion.

F. Resolution 2015-03 Surry County Clean-Up Month

Mr. Tyrone Franklin requested that the Board consider adoption of Resolution 2015-03 which would declare April 2015 as "Surry County Clean-Up Month". During this month, clean-up activities would be undertaken throughout the county. These activities will include cleaning along the roadways, in neighborhoods, and major debris removal from properties.

Supervisor Blount made a motion that the Board approve Resolution 2015-03 designating April 2015 as "Surry County Clean-Up Month". The motion was seconded by Supervisor Seward; Supervisors Lyttle, Blount, Seward, and Holmes voted affirmatively.

G. Appointment: Surry County Wetlands Board

Mr. Franklin informed the Board that an appointment was needed to the Surry County Wetlands Board as the term of Mr. John Stokes (Surry District) had expired on February 28, 2015. He further informed that Mr. Stokes was eligible for re-appointment and had expressed an interest in continuing to serve the County in this position.

Supervisor Seward made a motion that the Board re-appoint Mr. John Stokes (Surry District) to a term on the Surry County Wetlands Board to begin on March 1, 2015 and end on February 28, 2019. Supervisor Holmes seconded the motion; all present voted affirmatively.

H. Appointments: Surry County Planning Commission

Supervisor Seward made a motion that the Board re-appoint Mr. Steven Berryman (Surry District) to a term on the Surry County

Planning Commission to begin on February 28, 2015 and end on February 28, 2019. Supervisor Holmes seconded the motion which passed with unanimous approval.

I. Appointment: Surry County Social Services Board

Supervisor Holmes made a motion that the Board re-appoint Mrs. Linda B. Ellis (Carsley District) to a term on the Surry County Social Services Board to begin on July 1, 2014 and end on June 30, 2018. Supervisor Seward seconded the motion; all present voted affirmatively.

I. Appointments: Surry County Economic Development Authority

Board members requested that this item be tabled for future consideration.

PUBLIC HEARING

1. Ordinance 2015-02 Flood Zone Ordinance and Map Amendments

Chairperson Lyttle called the public hearing to order. Mr. Franklin stated that the public hearing was being conducted to receive public comments regarding proposed Ordinance 2015-02 which would reenact and amend the Zoning Ordinance of Surry County by establishing floodplain districts, by requiring the issuance of permits for development, and by providing factors and conditions for variances to the terms of the ordinance.

Ms. Rhonda Russell, Director of Planning and Community Development, provided background information stating that the Federal Emergency Management Agency (FEMA) had made revisions to the Flood Insurance Rate Maps (FIRM) and that it was incumbent on the county to adopt the changes in order to continue participation in the National Flood Insurance Program. ***(A copy of Ms. Russell's presentation is attached as an integral component of these minutes.)***

Following Ms. Russell's comments, Chairperson Lyttle opened the floor for public comments.

Mr. Mike Eggleston (Dendron District) addressed the Board to inquire whether increased regulations would negatively affect small businesses. Chairperson Lyttle allowed Ms. Russell to try to address the question. Ms. Russell responded that she was not aware of any potential negative outcomes from the proposed revisions.

Mr. Ron Scharr (Surry District) inquired whether or not an exemption may be available for properties along the river which were on a bluff 50-60 feet above water level.

There being no further comments, Chairperson Lyttle closed the floor and requested closing remarks from staff and fellow Board members. There being none, Supervisor Seward made a motion that the Board authorize Ordinance 2015-02, reenacting and amending the Zoning Ordinance of Surry County by establishing floodplain districts, by requiring the issuance of permits for development, and by providing factors and conditions for variances to the terms of the ordinances. Supervisor Holmes seconded the motion; Supervisors Lyttle, Blount, Seward and Holmes voted in favor of the motion.

CITIZEN COMMENTS

Mr. David Lloyd (Surry District) addressed the Board to express his disappointment that the Board did not act to expand the No-Wake Zone at Gray's Creek Marina to include more of the creek.

Mr. Mike Eggleston (Dendron District) addressed the Board to express concerns regarding specifics in the proposed Surry County School Board budget for FY 15-16.

Mr. Will Gwaltney (Surry District) spoke in support of expanding the No-Wake Zone along Gray's Creek.

Mr. John Stokes (Surry District) inquired if there might be the potential to charge fees to vendors of The Surry Farmers Market to offset the salary of the Market Manager.

Mrs. Helen Eggleston (Dendron District) addressed the Board to state that The Surry Farmers Market would be a wonderful addition to the County and that she thought Surry was moving in a good direction with the opening of the new library and public boat ramp, and the development of a Visitors Center and Rescue Squad facility.

Mr. Ron Scharr (Surry District) addressed the Board to suggest expansion of the No-Wake Zone along Gray's Creek, the proposed Marina restaurant and to express thanks for the completed library and boat ramp.

Mr. Carl Voglewede (Surry District) requested that the Board further consider expansion of the No-Wake Zone along Gray's Creek to address safety and erosion concerns.

Mrs. Billie Jean Elmer (Carsley District) addressed the Board stating that she would like to recognize some of the County's student athletes who had competed earlier in the day in the state's semi-finals for basketball.

ADJOURNMENT

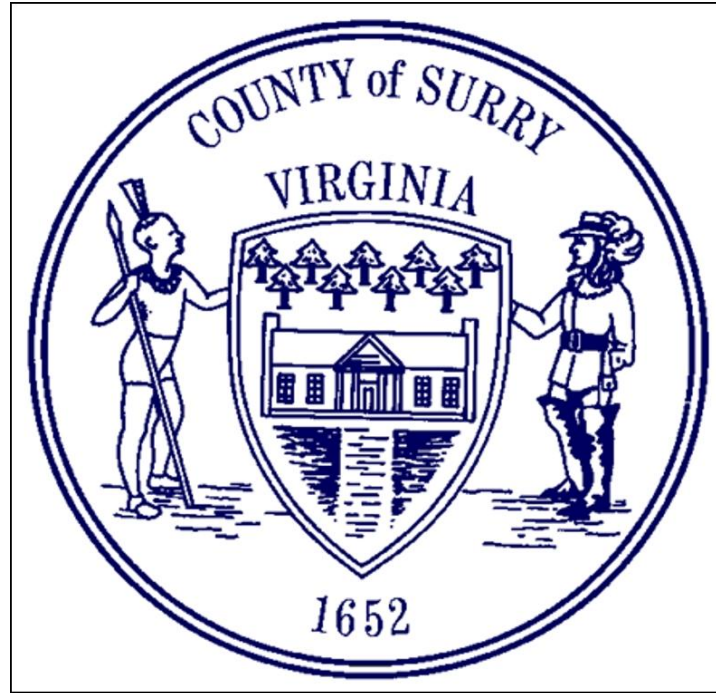
There being no further business before the Board, County Attorney, Mr. Brendan Hefty, informed that the Board would next meet on Thursday, March 19, 2015 at 5:00pm for a budget work session followed by a scheduled public hearing at 7:00pm. Supervisor Seward made a motion to continue adjourn. Supervisor Holmes seconded the motion; the motion passed with unanimous approval.

Local Flood Zone Ordinance Update

Board of Supervisors

March 9, 2015

Public Hearing



Community Responsibilities

Review FIRMs

- Review preliminary FIRMs and **make corrections, comments and appeals** when appropriate

Conduct Outreach

- **Conduct outreach** to those citizens affected by changes on the FIRMs

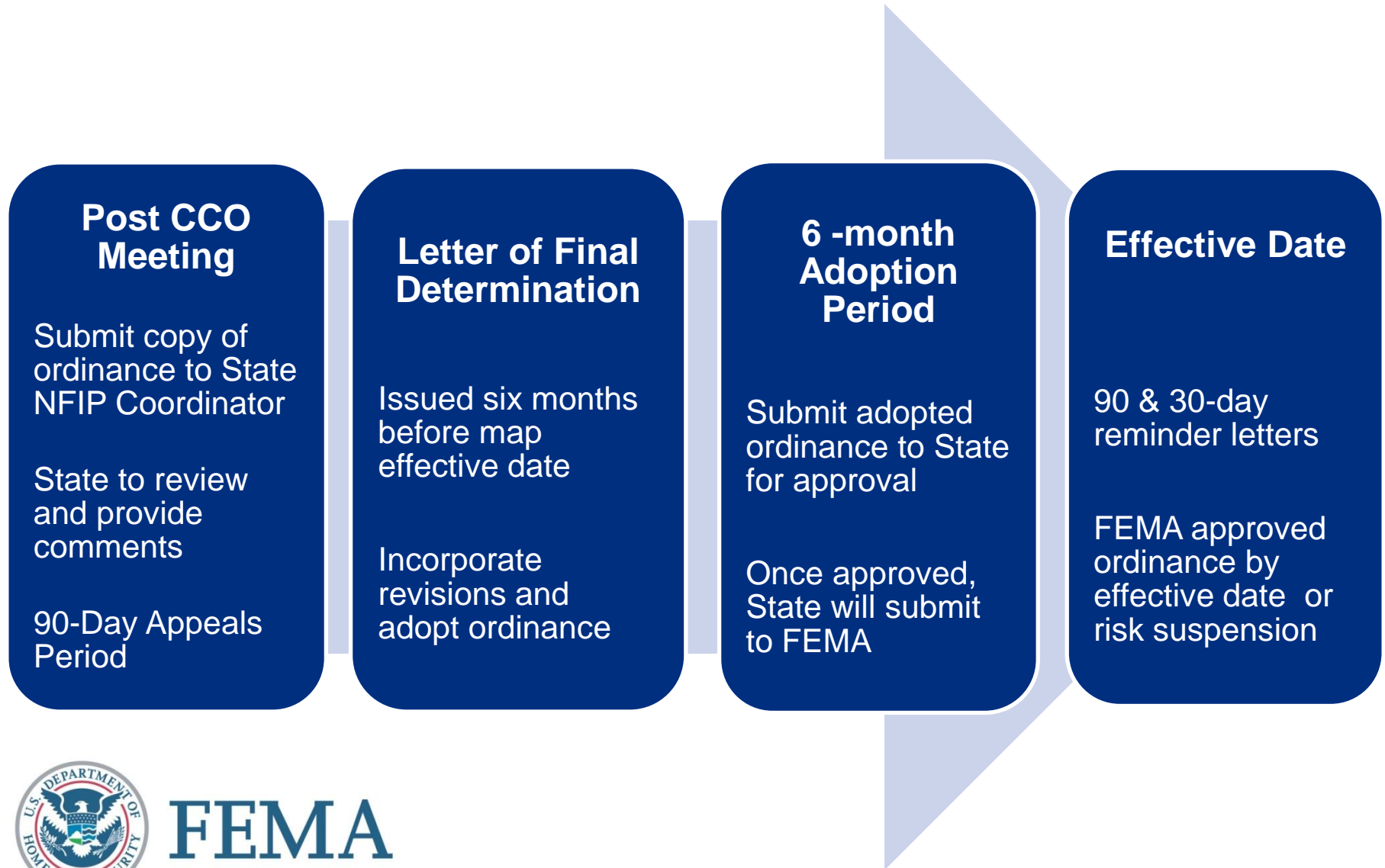
Update Ordinance

- **Adopt a floodplain ordinance** that meets the National Flood Insurance Program (NFIP) requirements



FEMA

Ordinance Update Process



FEMA

Regulatory Requirement Highlights

- Permits required for **ALL development**
- Building requirements: Zones A, AE, AO, AH
 - Residential buildings: lowest floor, including basement, **elevated to or above BFE**
 - Non-residential buildings: **elevated or floodproofed**
 - **No increase in BFE** for development within floodway
- Building requirements: VE-Zones
 - Both Residential and Non-residential buildings: **bottom of the lowest horizontal member elevated to or above the BFE**



FEMA

Regulatory Requirement Highlights

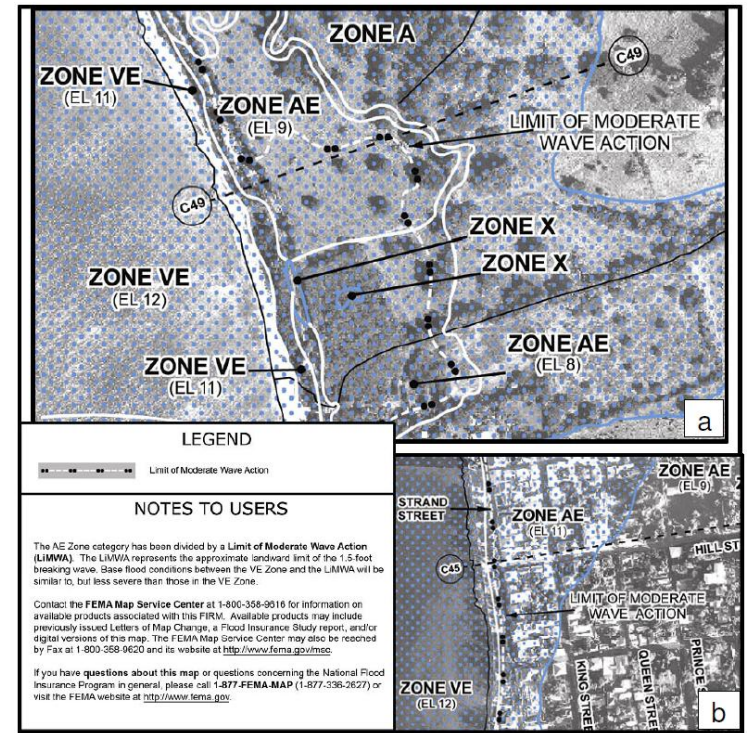
- Enforcement of substantial damage / substantial improvement
- Consider incorporating **higher standards**, for instance:
 - If other community flooding is known (and not mapped due to scale) you can adopt and regulate to a more restrictive map
 - Freeboard
 - Repetitive Loss
 - Limit of Moderate Wave Action-Coastal A-Zone



FEMA

Limit of Moderate Wave Action (LiMWA)

- Regulatory requirement - same as all other A-zones
- Recommended - adopt VE-Zone construction standards
- Does not affect NFIP rates
- CRS benefits for communities who adopt VE-Zone standards
- Procedure Memorandum 50(on CD)



FEMA

Flood Insurance

- **FloodSmart.gov**
- **Mandatory purchase** of flood insurance for those in the SFHA

The image shows a screenshot of the FloodSmart.gov website. A red callout box on the left highlights the navigation menu, which includes the following links:

- HOME
- FLOODING & FLOOD RISKS
- ABOUT THE NATIONAL FLOOD INSURANCE PROGRAM
- RESIDENTIAL COVERAGE
- COMMERCIAL COVERAGE
- PREPARATION & RECOVERY
- RESOURCES
 - > Agent Site
 - > Agent Locator
 - > File Your Claim
 - > Frequently Asked Questions
 - > Glossary
 - > Flood Facts
 - > Media Resources
 - > Toolkits
 - > Email Updates

The main content area of the website features a large banner titled "How will the New Flood Maps Affect Your Flood Risk?" with a "SEARCH YOUR AREA" button. Below the banner are several sections:

- LATEST NEWS**: A section with a headline about Hurricane Irene and a link to "Learn More".
- GET COVERAGE FOR AS LOW AS \$129 PER YEAR**: A section with a headline and a "LEARN MORE" button.
- WHAT COULD FLOODING COST ME?**: A section with a headline and a "LEARN MORE" button.
- One-Step Flood Risk Profile**: A section titled "HOW CAN I GET COVERED?" with a list of steps: "Rate your risk", "Estimate your premiums", and "Find an agent". It includes a "State/Territory" dropdown menu and a "GO!" button.



FEMA

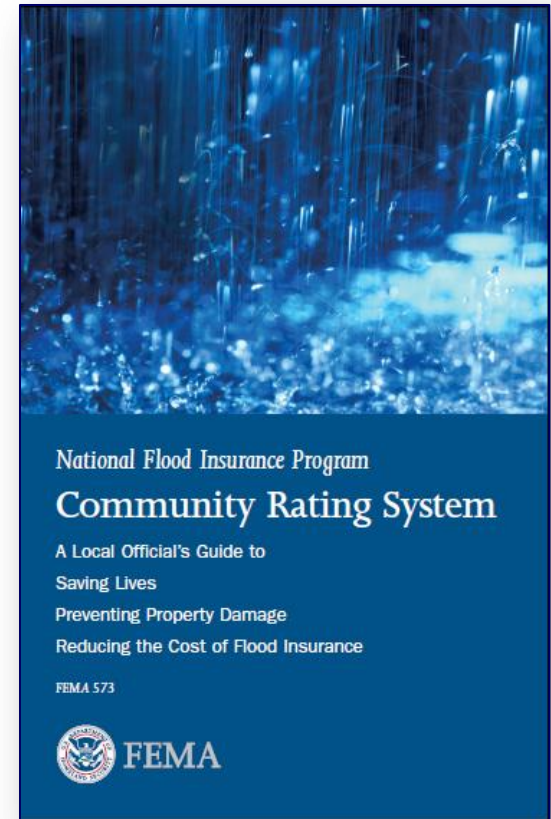
What Policyholders Need to Know

- Flood risks are changing.
Risks may have increased since the last maps.
- Flood insurance rates will reflect those changes.
With new maps, rates on many properties may rise.
- You can no longer rely on subsidized rates.
Most subsidized rates for older properties will be eliminated, or phased out over time.
- Building or rebuilding higher lowers your risk and could save you money.
Consider flood insurance when making construction decisions.

Community Rating System (CRS)

Provides Discounts for Exceeding Minimum Requirements

- Community engages in activities that **exceed** NFIP minimum requirements
 - Reduces flood losses
 - Facilitates accurate insurance rating
 - Promotes awareness of flood risk and flood insurance
- **5% - 45%** discount on policies
- Savings stay **in communities**



FEMA

Responsibilities Before Effective Date

Know Your Risk

- **Review FIRMs** and make corrections, comments and appeals when appropriate

Reduce Your Risk

- **Adopt a floodplain ordinance** meeting minimum requirements of the NFIP

Insure Your Risk

- **Conduct outreach** to those citizens affected by changes on the FIRMs



FEMA

NFIP State Contact

Charley Banks
(804) 371-6135
charley.banks@dcr.virginia.gov

Dept. of Conservation & Recreation
Division of Soil & Water Conservation
600 East Main Street
24th floor
Richmond VA 23219



FEMA

Questions?



FEMA